**TIẾNG ANH 10 FRIENDS GLOBAL**

**UNIT 5: AMBITION**

**WRITING TEST**

**Exercise 1: The following application Email has been shuffled. Put them in the correct order and then list them into their appropriate criteria listed below. (5 points)**

From: Rando <Randolalalaedu@schoolgmail.com>

Sent: Saturday, March 28th , 10:06 am

To: c.veneer@Lourdsch.com

Subject: Application for the volunteer of decorating the hall.

Dear Ms Claire,

1. I am available for the event from noon to 7p.m. In addition, my house is near the school, so I can present myself immediately if any unpredictable situations happen.
2. I have experience of painting and decorating. Last year, I took part in an art contest for high school students and got the Consolation Prize. I also helped decorate the stage and wall on my relatives’ birthday parties. I believe I possess all the necessary personal qualities for the role. I am positive, energetic and reliable.
3. I noticed your advertisement in the school bulletin board for a decoration volunteer support at the school concert, and I am writing to apply for the role.
4. I look forward to hearing from you soon.
5. I was planning to join as an audience member, but I find it much more rewarding if I volunteer as part of the event. I am keen to help with decorating the hall because I am very artistic and organised.

Yours sincerely,

Rando Imperio

Điện Biên Phủ Street

HCMC

xxx. 0824. xxx

* Write the right order of the Email: 1\_\_\_\_; 2\_\_\_\_\_; 3\_\_\_\_\_; 4\_\_\_\_\_\_; 5\_\_\_\_\_\_\_
* Matching paragraphs A–E of the email with descriptions 1–5 below.

1. Why you are interested in the role: \_\_\_\_\_\_\_\_\_\_\_
2. What the role is and how you found about it: \_\_\_\_\_\_\_\_\_\_\_
3. When you are available: \_\_\_\_\_\_\_\_\_\_\_
4. What you would like to happen next: \_\_\_\_\_\_\_\_\_\_\_
5. Why you are the right person for the role: \_\_\_\_\_\_\_\_\_\_\_

**Exercise 2: Read the volunteer advert below and write an application email (120–150 words). (5 points)**

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| **THE ANYTOWN SCHOOL**  **WE ARE LOOKING FOR VOLUNTEERS!**  Do you love having fun with children?  Are you good at sport/ art/ music/ science/ E-sport/ boardgame?  Why not join us on Summer Holiday?  We need help with teaching, coaching, organizing fun time with primary students, and decorating the school.  **When?:** From 1st to 15th June, 2023  **What time?:** 1p.m to 5p.m, Monday to Wednesday  **Where?:** The school playground  If you’re interested, please apply to Claire Veener, c.veneer@Lourdsch.com |

**ANSWERS**

**Exercise 1:**

* Write the right order of the Email: 1\_\_C\_\_; 2\_\_E\_\_\_; 3\_\_B\_\_\_; 4\_\_A\_\_\_\_; 5\_\_D\_\_\_
* Matching paragraphs A–E of the email with descriptions 1–5 below.

1. Why you are interested in the role: \_\_\_\_\_E\_\_\_\_\_\_
2. What the role is and how you found about it: \_\_\_\_\_C\_\_\_\_\_\_
3. When you are available: \_\_\_\_A\_\_\_\_\_\_\_
4. What you would like to happen next: \_\_\_\_\_D\_\_\_\_\_\_
5. Why you are the right person for the role: \_\_\_\_\_B\_\_\_\_\_\_